

Profile of the Public Agency (Hospital / Health Centre)**1. Name of the public health facility and controlling authority****a) Name and address**

b) Controlling Authority (Panchayat, State, District or Any other)

2. Year of establishment**3. Level of service provision/ brief description of services provided (Primary/ Secondary/ Tertiary/ General or specialty)**

a) Timings of the services provided

4. Geographical location/description of the facility**a) Description of physical location like, where it is located/ Accessibility, Transport facility, land area of the hospital, specification about the region, nearby landmarks and amenities, Distance to Habitation, etc.**

b) General profile of the beneficiaries in the form of their occupation, income, community grouping, etc.

c) Physical description of the health facility in terms of,

Location

Infrastructure/ building

Maintenance- Cleanliness

Supply of Electricity/Water

Sanitary conditions

Space for patients

Residence to the staff

Any other

5. List of all the services and facilities (collect a copy of annual report)

a) Available Medical Facilities/ Types of services in terms of bed capacity, etc

General Services	Availability	Remarks
OPD		
Casualty/Emergency		
General Medicine		
Specialist Services		
Inpatient wards (No. of beds) M/F wards		
Children.		
Medicine		
Pediatrics		
Obstetrics & Gynaecology		
Maternity/Delivery		
Labour room		
Incubator		

Nursery/Prenatal		
Orthopedics		
Cardiology		
ENT/EYE		
Operation Theatre		
Surgical		
ICU/ ICCU		
Others		
Radiological Services		
X-Ray		
Ultrasound		
ECG/EEG		
Endoscope		
MRI		
CT Scan		
Others		
Diagnostic Services		
Clinical Pathology		
Microbiology		
Others		
Support facilities		
Blood Bank		
Physiotherapy		
Canteen (Hospital/Pvt.)		
Kitchen		
Pharmacy		
Drug store		
Ambulance		
Parking space		
Laundry		
Oxygen plant		
Telephone		
Mortuary		
Waste Management		
Other services		

6. Management Committee of the Controlling Authority (If the health centre is managed by hospital/ health committee) (A Copy of Memorandum to be collected)

a) Committee structure, purpose or objective of the committee, etc.

b) Profile of the committee members (Occupation/ Educational status/ Prior Experiences in health)

Designation	Occupation	Educational Status	Any other
Chairman			
Secretary			
Other members			

c) General agenda and Frequency of the meetings (Collect a copy of details about the last meeting, its agenda, time taken, etc.)

7. Staff Classification/ Strength (Indicate the Strength of Lady Medical Officers)

Category	Sub Category	Regular		Contract/part time		Total
		In Position	Vacant	In Position	Vacant	
Doctors including Anesthetists	Specialists					
	General					
Nurses						
Paramedical	Technical					
	Non Technical					
Administrative						
Class –IV						
Other category						

Note***¹

8. Service conditions of the staff working in the health centre

Benefits to staff		Doctors	Nurses	Pharmacist	Radiologist	Lab Attendant	Class-IV	For contract Doctors
Basic pay	Minimum							
	Maximum							
Gross pay	Minimum							
	Maximum							
Working hours								
HRA								
NPA								
Leave								
Other allowances								

¹ *Other information about staff: (Staff gender, average age, Average experience, place of residence, mode of travel, qualifications are to be collected separately)

9. List of services contracted out to the private agency in this health facility

List of Services	Name of the Agency

10. Number of the beneficiaries using the services provided by the private agency (2 years before partnership and after partnership)

Beneficiaries		Prior to Private partnership		Prior to Private partnership	
		Year-I	Year-II	Year-I	Year-II
No. of OPD cases					
No. of Casualty/emergency cases					
No. of Deliveries	Normal				
	Caesarian				
No. of Surgeries	Minor				
	Major				
No. of ANCs					
Birth Related Deaths					
Abortions/MTPs					
Vaccination					
Sterilization					
X-rays					
Ultra sound					
ECG					
CT Scan/MRI					

No of health campus, campaigns (IEC Programmes)				
No. of beneficiaries in the contracted service				
Any other				

11. Tariffs/ Charges for different type of services

Services	Prior to PP	After PP (Tariffs)		Outside patients (Private patients)
		Subsidized	Full	
OPD card				
EKG				
X-ray				
CT				
MRI				
Lab/Pathology (any one test)				
Delivery	Caesarian			
	Normal			
Ward/ Admission charges				
Ambulance				
Medicine				
Laundry				
Kitchen				
Other services				

12. Budgeted Expenditure and the income (revenue) for the hospital/health centre

Expenditure related to	Before PP(2 yrs)		After PP(2yrs)	
	Year-I	Year-II	Year-I	Year-II
Staff salary				
Purchase of equipment				
Maintenance cost (Equipment & Civil)				
Drugs/Medicines				
Building/ Infrastructure				

Reimbursement to contractors (fee)				
Any other				
Total				

Revenue/ Income

Patient charges(OPD)				
Patient charges from other services (eg. Admissions)				
Revenue from contractors fee				
Donations/ Contributions				
Any other income				
Total				

13. Hospital performance indicators

Indicators	Before PP(2yrs)		After PP(2yrs)	
	Year-I	Year-II	Year-I	Year-II
Average length of stay				
Bed occupancy rate				
Any other				
Total				

14. Status of the public health staff after concerned services had been contracted (e.g. What happened to Radiology staff, if CT/MRI were contracted out?)

15. Role of private agency/ NGOs in promoting/ creating awareness on hospital services (Through Camps, IEC programmes, etc)

16. Any special services exclusively for Women, Children, Old aged, or BPL family? If any, Volume of beneficiaries,

(P.T.O)

17. Organizational Structure (Different hierarchical structure) within hospital level and the linkage to District /state level